

15th International Conference
on Photoacoustic and Photothermal Phenomena
ICPPP15



Invitation to the Industry

Leuven

Belgium

19-23 July 2009

In partnership with:



KATHOLIEKE
UNIVERSITEIT
LEUVEN



Vrije Universiteit Brussel

INVITATION

Extending the series of biennial meetings that started in Ames (Iowa, U.S.A.) in 1979, and whose impact has kept growing ever since, the 15th International Conference on Photoacoustic and Photothermal Phenomena (ICPPP15) will be held in Leuven, Belgium, 19-23 July 2009.

This series of conferences brings together all scientists, technology developers and technology users who are investigating or exploiting optically and electromagnetically excited acoustical and thermal phenomena for the investigation of a large variety of material properties and applications. The many photoacoustic and photothermal (PA/PT) topics indicate that this field has developed a broad range of tools for fundamental and applied research. At this moment, it is safe to say that PA/PT research has reached a mature state, with an established position in measurement technology and materials characterisation. Moreover, the continuation of its progress is guaranteed by the close synergy with advances in laser technology in particular and measurement technology in general.

This conference aims to attract everyone who wants to present recent work in this field or related fields. Continuing the tradition of previous conferences in this series, feedback will be insured from expert colleagues active in the exploitation of photothermal or photoacoustic effects for a large variety of investigations. This conference also wants to offer an excellent opportunity for physicists, chemists, engineers, physicians and technology end users, who are less familiar with the field to discover the great potential of the photothermal and photoacoustic methodology for probing material properties and study phenomena in circumstances where many other techniques fail. In view of enhancing the synergetic advantages of closer interaction with the broad scientific community, special attention is given to the generic character of this research field, by offering new topics and sessions on subjects from related domains of research.

On behalf of the Organizing Committee we cordially invite you to participate in the ICP15 and are looking forward to welcome you for an exciting and stimulating encounter in Leuven.

Christ Glorieux, Chair

Jan Thoen, Honorary Chair

GENERAL INFORMATION

Conference venue

The 15th International Conference on Photoacoustic and Photothermal Phenomena will be held at:

Auditorium De Valk
Tiensestraat 41-42
3000 Leuven
Belgium

For detailed information on the host city and the venue, please visit the conference website:

www.ICPPP15.be

Conference chair

Christ Glorieux
Laboratorium voor Akoestiek en Thermische Fysica (ATF)
Dep. Fysica en Sterrenkunde
K.U. Leuven
Room 02-44 - Celestijnenlaan 200D
3001 Leuven, Belgium
Telephone: +32 (0)16 32 72 01
Cell phone: +32 (0)475 57 95 18
E-mail: chair@icppp15.be

Honorary chair

Jan Thoen

Organising secretariat

Momentum
Grensstraat 8
B-3010 Leuven
Telephone: +32 (0)16 40 45 51
Fax: +32 (0)16 40 35 51



Contact person: Mieke Akkers - E-mail: info@icppp15.be

Programme overview

Tentative time frame in January 2008. For updates please visit: www.icppp15.be

Sunday 19 July	Monday 20 July	Tuesday 21 July	Wednesday 22 July	Thursday 23 July
	Registration			
	Opening ceremony	Plenary session		
	Coffee break			
	Plenary session	Parallel sessions		
	Lunch			
Registration	Plenary session		Excursion	Parallel sessions
	Coffee break	Parallel sessions		Coffee break
	Parallel sessions	Coffee break		Parallel sessions
Welcome reception		Poster session		Plenary session + Award+ Closing ceremony
	Social event	Football game	Conference dinner	

Session topics (list of January 2008, for the updated list, please visit the conference website)

1. Scanning, imaging and depth profiling of materials
2. Optoacoustic and thermoacoustic tomography
3. Photoacoustic imaging and photothermal therapy using nanoparticles
4. Environmental sensors and applications
5. Non-destructive testing and industrial applications
6. Spectroscopy, analytical chemistry, nonlinear optics and photochemistry
7. Stimulated and spontaneous Brillouin and Raman scattering (acoustic and optical phonons)
8. Ultrafast thermo-elastic phenomena and molecular dynamics
9. Thermal and elastic properties on nano-scale and IR micro-antennas
10. Semiconductors, MEMS, NEMS and phononic bandgap materials
11. Complex fluids, phase transitions and glass transitions
12. Biological materials, agricultural and food sciences
13. New instrumentation and methodology for thermal and elastic property determination
14. Nonlinear effects, large deformations and shock wave physics

SPONSORSHIP PACKAGES

Three distinct sponsorship packages are offered:

- Major Sponsor
- Sponsor
- Contributor

Sponsorship package fees are subject to V.A.T. 21% .

Major Sponsor 4 500 EUR

The ICPPP15 Major Sponsor receives:

- Acknowledgement as “Major Sponsor” in publications related to the conference
- Acknowledgement with company logo on the conference website as “Major Sponsor” (after payment has been received)
- Additional benefits:
 - o Exclusive conference bag sponsorship (logo on the bag)
 - o 1 free commercial insert in the conference bags
 - o 6 sqm free exhibition space
 - o 1 free registration to the conference

Sponsor 2 500 EUR

The ICPPP15 Sponsor receives:

- Acknowledgement as “Sponsor” in publications related to the conference
- Acknowledgement with company logo on the conference website as “Sponsor” (after payment has been received)
- Additional benefits:
 - o 1 free commercial insert in the conference bags
 - o 6 sqm free exhibition space
 - o 1 free registration to the conference

Contributor 2 000 EUR

The ICPPP15 Contributor receives:

- Acknowledgement as “Contributor” in publications related to the conference
- Acknowledgement with company logo on the conference website as “Contributor” (after payment has been received)
- Additional benefits:
 - o 1 free commercial insert in the conference bags
 - o 6 sqm free exhibition space

Application

Sponsorship packages can be booked by completing and returning the enclosed Sponsorship Package Application form to the attention of Mieke Akkers at Momentum, the ICPPP15 Organising Secretariat. Applications will be considered on a first-come, first-served basis.

In signing the application form, companies declare their acceptance of the conference regulations. Applications for educational grant packages should be made at the latest by 16 March 2009 in order to be acknowledged in the proceedings book.

Payment conditions

Upon reservation an invoice representing the total amount including VAT will be sent out by Momentum. Payment is due within 30 days following the date of the invoice.

Regulations

See further in this publication.

ICPPP15 SPONSORSHIP PACKAGE APPLICATION FORM

Please complete and return to Momentum, the ICPPP15 Organising Secretariat, Grensstraat 8, B-3010 Leuven, Fax: +32 (0)16 40 35 51

We would like to apply for the following sponsorship package on the occasion of the 15th International Conference on Photoacoustic and Photothermal Phenomena:

Company/organisation
Contact person
Full address
Telephone
Fax
E-mail
VAT n°

We choose the following sponsorship package:

Sponsorship package fees are subject to V.A.T. 21% .

- Major Sponsor 4 500 EUR
- Sponsor 2 500 EUR
- Contributor 2 000 EUR

We agree to pay the total amount of the sponsorship package 30 days after date of invoice. (1)

We accept the regulations as stipulated in annex and agree to observe and be bound by them. (2)

Signature

Date

(1) Direct transfer payments should be made to the ICPPP15/Momentum account number IBAN BE88 7330 3536 7341 with KBC Bank, Heverlee Park, BIC/SWIFT Code KREDBEBB, stating the number of the invoice. Sender's bank charges are at the expense of the sponsor.

(2) This application is legally binding on the company pending its acceptance in writing by the organiser.

EXHIBITION

Venue

An exhibition will be held in the foyer of De Nieuwe Valk.

Rental rates exhibition space (the fees below are subject to V.A.T. 21%)

1 500 EUR for 6 sqm floor space

2 000 EUR for 9 sqm floor space

The exhibiting company is entitled to 2 free exhibitor passes for staff who will be working on the exhibition. Each person issued an exhibitor's badge must be employed by the exhibiting company or have a direct business affiliation. Exhibitor passes are valid for the duration of the conference. Passes will not be sent beforehand but they can be collected onsite from the exhibitors' desk. Badges must be worn at all times.

Extra staff should take out a regular registration. Online registration will be possible from the conference website: www.icppp15.be as of December 2008.

Application

Exhibition space can be booked by completing and returning the enclosed Exhibition space application form to the attention of Mieke Akkers at Momentum, the ICPPP15 Organising Secretariat. Applications will be considered on a first-come, first-served basis.

In signing the application form, exhibitors declare their acceptance of the conference regulations.

Payment conditions

Upon reservation an invoice representing the total amount will be sent out by Momentum. Payment is due within 30 days following the date of the invoice.

Build-up and dismantling

Set-up is scheduled on:

Sunday 19 July 2009 12:00-16:00

Monday 20 July 2009 07:30-09:30

The **dismantling** is scheduled on:

Thursday 23 July 2009 16:00-18:00

Opening times

The exhibition will be open for attendance on:

Monday 20 July 09:30-17:30

Tuesday 21 July 09:30-16:30

Wednesday 22 July 09:30-12:00

Thursday 23 July 09:30-16:00

Regulations

See further in this publication

ICPPP15 EXHIBITION SPACE APPLICATION FORM

Please complete and return to Mieke Akkers at Momentum, Fax: +32 (0)16 40 35 51

We would like to reserve exhibition floor space at the 15th International Conference on Photoacoustic and Photothermal Phenomena:

Company/organisation

Contact person

Full address

Telephone

Fax

E-mail

VAT n°

1 500 EUR for 6 sqm floor space

2 000 EUR for 9 sqm floor space

The application pertains to floor space only. We agree to pay the total amount within 30 days following the date of the invoice.(1)

We accept the regulations as stipulated in the Invitation to the Industry and agree to observe and be bound by them. (2)

Signature Date

(1) Direct transfer payments should be made to the ICPPP15/Momentum account number IBAN BE88 7330 3536 7341 with KBC Bank, Heverlee Park, BIC/SWIFT Code KREDBEBB, stating the number of the invoice. Sender's bank charges are at the expense of the exhibitor.

(2) This application is legally binding on the company pending its acceptance in writing by the organiser.

ADDITIONAL SPONSORSHIP OPPORTUNITIES

We are pleased to offer you additional promotional opportunities with a view to maximising your presence. The rates below are subject to V.A.T. 21%

All sponsors receive acknowledgement in the proceedings book and on the website after payment has been received. Only the company name will be mentioned, not the company logo.

Bookings for one or more items can be made by sending the enclosed booking form to Mieke Akkers (info@icppp15.be) Bookings are considered on a first-come, first-served basis. Upon reservation an invoice representing the total sponsorship amount will be sent out by Momentum. Payment is due within 30 days following the date of the invoice.

In signing the sponsorship booking form, companies declare their acceptance of the conference regulations.

Lanyards **2 500 EUR**

Benefit:

- sponsor's logo on the lanyards

Memory sticks **3 000 EUR**

Benefit:

- sponsor's logo on the memory stick

Conference bag insert **250 EUR**

Companies are offered the opportunity to insert a leaflet in the conference bag. Maximum size is 2 pages, DIN A4.

Pens or writing pads or ruler **500 EUR per item**

The sponsor supplies the required number of pens, writing pads or rulers for inclusion in the conference bag.

Coffee break **750 EUR**

Benefit:

- sponsor's logo on signs in the area where the coffee break will take place

T-shirts **1 000 EUR**

Benefit:

- sponsor's logo on t-shirts

Sponsorship items other than listed above will be subject to the approval of the conference chair.

ICPPP15 SPONSORSHIP APPLICATION FORM

Please complete and return to Mieke Akkers at Momentum, Fax: +32 (0)16 40 35 51

We would like to sponsor the following item(s) at the 15th International Conference on Photoacoustic and Photothermal Phenomena:

Company/organisation
Contact person
Full address
Telephone
Fax
E-mail
VAT n°

The rates below are subject to V.A.T. 21%

- | | |
|--|----------------------|
| <input type="checkbox"/> Lanyards | 2 500 EUR |
| <input type="checkbox"/> Memory sticks | 3 000 EUR |
| <input type="checkbox"/> Conference bag insert | 250 EUR |
| <input type="checkbox"/> Pens | 500 EUR |
| <input type="checkbox"/> Writing pads | 500 EUR |
| <input type="checkbox"/> Ruler | 500 EUR |
| <input type="checkbox"/> Coffee break | 750 EUR/coffee break |
| <input type="checkbox"/> T-shirts | 1 000 EUR |

We agree to pay the total amount of the sponsorship 30 days after date of invoice. (1)

We accept the regulations as stipulated in annex and agree to observe and be bound by them. (2)

Signature Date

(1) Direct transfer payments should be made to the ICPPP15/Momentum account number IBAN BE88 7330 3536 7341 with KBC Bank, Heverlee Park, BIC/SWIFT Code KREDBEBB, stating the number of the invoice. Sender's bank charges are at the expense of the sponsor.

(2) This application is legally binding on the company pending its acceptance in writing by the organiser.

ADVERTISING

Companies can reserve full colour advertising space in the ICPPP15 abstract book. The abstract book will be distributed onsite to all attendees. The advertising rates are subject to V.A.T. 21%

Outside back cover	2 000 EUR
Inside back cover	1 000 EUR
Inside front cover	1 000 EUR
Page facing table of contents	1 500 EUR
Inside page	500 EUR

Bookings for advertising space are considered on a first-come, first-served basis. Please use the enclosed booking form. Contact person: **Mieke Akkers - info@icppp15.be**
Upon reservation an invoice representing the total advertising rate will be sent out by Momentum. Payment is due within 30 days following the date of the invoice.

Companies will be informed in due time about the technical specifications and deadline for receipt of the PDF file. In signing the Advertising booking form, companies declare their acceptance of the conference regulations.

ICPPP15 ADVERTISING ORDER FORM

Please complete and return to Mieke Akkers at Momentum, Fax: +32 (0)16 403551

**We would like to advertise on the occasion of
the 15th International Conference on Photoacoustic and Photothermal Phenomena:**

Company/organisation

Contact person

Full address

Telephone

Fax

E-mail

VAT n°

ICPPP15 abstract book

The advertising rates are subject to V.A.T. 21%

DEZE PRIJZEN/3

- | | |
|--|-----------|
| <input type="checkbox"/> Outside back cover | 2 000 EUR |
| <input type="checkbox"/> Inside back cover | 1 000 EUR |
| <input type="checkbox"/> Inside front cover | 1 000 EUR |
| <input type="checkbox"/> Inside page, facing table of contents | 1 500 EUR |
| <input type="checkbox"/> Inside page | 500 EUR |

We agree to pay the total advertising rate 30 days after date of invoice. (1)

We accept the regulations as stipulated in annex and agree to observe and be bound by them. (2)

Signature Date

(1) Direct transfer payments should be made to the ICPPP15/Momentum account number IBAN BE88 7330 3536 7341 with KBC Bank, Heverlee Park, BIC/SWIFT Code KREDBEBB, stating the number of the invoice. Sender's bank charges are at the expense of the sponsor.

(2) This application is legally binding on the company pending its acceptance in writing by the organiser.

REGISTRATIONS

- On-line registration submission open 01/12/08
- Early registration deadline 04/05/09
- Pre-registration closed 06/07/09

Please register through the conference website: www.icppp15.be

ACCOMMODATION

Worldmeetings has been appointed as the official local agent for the the 15th International Conference on Photoacoustic and Photothermal Phenomena.



Please contact:

Worldmeetings
Maria Hendrikaplein 65
B-9000 Gent
Telephone: +32 (0)9 268 85 03
Fax: +32 (0)268 85 49
E-mail: office@worldmeetings.be

The deadline for hotel reservation is 1 June 2009.

After this date accommodation cannot be guaranteed by the organisers. Reservations will be made on a first-come, first-served basis.

REGULATIONS

GENERAL

DEFINITIONS — In the following regulations and conditions the term 'exhibitor' describes any company or organisation that has made a successful application for space allocation in the technical exhibition, or any agent or representative acting on behalf of the exhibitor. The term 'sponsor' describes any company or organisation that has made a successful application for an ICPPP15 sponsorship package and sponsorship item. The term 'organiser' relates to Christ Glorieux on behalf of ICPPP.

LEGAL CONDITION — The application for sponsorship packages/exhibition space/sponsorship opportunities is legally binding on the exhibitor/sponsor pending its acceptance in writing by the organisers.

ORGANISERS RIGHT TO AMEND — In its sole discretion the organiser may amend or modify these regulations by posting notice of the amendment(s) or modification(s) on the conference website before the latter shall become effective.

ANY ASPECT THAT IS NOT COVERED BY THESE REGULATIONS IS SUBJECT TO APPROVAL BY THE ORGANISER.

EACH COMPANY IS RESPONSIBLE FOR COMMUNICATING THESE REGULATIONS TO ITS STAFF AND ITS APPOINTED AGENCIES

SPONSORSHIP PACKAGES

APPLICATION FOR SPONSORSHIP PACKAGE — Confirmation of request for reservation of a sponsorship package is only valid when made in writing by the sponsor to the organiser, by returning a completed and signed Sponsorship Package Application Form. (published in this brochure) Once the signed application for the sponsorship package has been accepted by the organiser, it becomes legally binding for the sponsor. **Applications for a sponsorship package should be made by 16 March 2009.**

CONFIRMATION OF SPONSORSHIP PACKAGE — Sponsorship package assignments will be made in the order in which application forms are received (**first-come, first-served**). The organiser reserves the right to refuse any application that does not comply with the conditions appearing in these regulations. Upon receipt of the signed application form and acceptance of the company or organisation as sponsor, the sponsorship package will be confirmed by the organiser in writing.

TERMS OF PAYMENT — Upon reservation an invoice representing the total amount will be sent by Momentum. Payment is due within 30 days following the date of the invoice.

Direct transfer payments should be made into the ICPPP15/Momentum account number IBAN BE88 7330 3536 7341 with KBC Bank, Heverlee Park, BIC/SWIFT Code KREDBEBB, stating the number of the invoice. Sender's bank charges are at the expense of the sponsor.

CANCELLATION SPONSORSHIP PACKAGES — The sponsor/company canceling his application for a sponsorship package after the official application has been accepted by the ICPPP Organising Secretariat, will be liable to pay the following fees:

If the package can not be reallocated to another company:

- 50% of the total rate, if the cancellation is received in writing before 2 March 2009;
- 100% of the total rate, if the cancellation is received in writing after 2 March 2009.

Any refunds will be made after the conference but not later than 31 December 2009. The sponsor will not be entitled to any interest that the organiser may have derived from payments made by the sponsor. All bank charges, including sender's and receiver's charges, resulting from a refund related to cancellation of sponsorship package will be at the charge of the sponsor.

EXHIBITION

APPLICATION FOR EXHIBITION SPACE — Confirmation of request for reservation of exhibition space is only valid when made in writing by the exhibitor to Momentum by returning a completed and signed Exhibition Space Application Form. (published in this brochure) Once the signed application for exhibition space has been accepted by Momentum, it becomes legally binding for the exhibitor.

CONFIRMATION OF SPACE ALLOCATION — Space assignments will be made in the order in which application forms are received (**first-come, first-served**). The organiser reserves the right to refuse any application that does not comply with the conditions appearing in these regulations. Upon receipt of the signed application form and acceptance of the company or organisation as exhibitor, exhibition space will be confirmed by Momentum in writing.

RENTAL RATES — Rental rates apply to exhibition floor space only and do not include the rental of a shell scheme.

TERMS OF PAYMENT — Upon reservation an invoice representing the total amount will be sent by Momentum. Payment is due within 30 days following the date of the invoice.

If rental charges are not paid within the prescribed time, exhibition space will be released and any loss incurred by the organiser by such non-payment shall be made good by the defaulting exhibitor. Direct transfer payments should be made into the ICPPP15/Momentum account number IBAN BE88 7330 3536 7341 with KBC Bank, Heverlee Park, BIC/SWIFT Code KREDBEBB, stating the number of the invoice. Sender's bank charges are at the expense of the exhibitor.

CANCELLATION OR REDUCTION OF EXHIBITION SPACE — The exhibitor canceling or reducing his reservation of exhibition space after the official application has been accepted by Momentum, will be liable to pay the following fees:

If the space can not be reallocated to another company:

- 50% of the total rental rate, if the cancellation or reduction request is received in writing before 2 March 2009;
- 100% of the total rental rate, if the cancellation or reduction request is received in writing after 2 March 2009.

If the space can be reallocated to another company, the exhibitor will receive a full refund of deposits paid, less administrative fees of 10 % of the total rental rate, with a minimum of 100 EUR.

Any refunds of deposits paid will be made after the conference but not later than 31 December 2009. The exhibitor will not be entitled to any interest that the organiser may have derived from deposits made by the exhibitor. All bank charges, including sender's and receiver's charges, resulting from a refund related to cancellation or reduction of exhibition space will be at the charge of the exhibitor.

POSTPONEMENT OR ABANDONMENT — The organiser reserves the right to postpone the conference including the technical exhibition, or to transfer it to another site, if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the organiser will not be held liable for expenses incurred other than the cost of rental of exhibition space.

BANKRUPTCY OR LIQUIDATION — In case the exhibitor becomes bankrupt or enters into liquidation other than for the purpose of reconstruction or merger, or has a receiver appointed, the organiser shall be at liberty to terminate immediately the contract with the exhibitor, to cancel the allocation of exhibition space to the exhibitor and to forfeit all sums paid by the exhibitor.

SECURITY AND INSURANCE — Neither the organiser nor its contractors shall be responsible for the safety of any exhibit or other property of the exhibitor or of any person. Neither the organiser nor its contractors shall be responsible for the loss, damage or destruction by any cause of the exhibits or other property, or for loss, damage or injury sustained by any exhibits or any other persons. The exhibitor shall indemnify the organisers or its contractors to third persons, as a result of any act or omission of the exhibitor, his staff, agent or personnel hired on a temporary basis to staff the exhibition stand. As the organiser and its contractors will accept no responsibility for any of the foregoing matters, the exhibitor should effect his own insurance against any risk of loss, damage, injury or liability. The exhibitor agrees not to pursue the organiser for any previously listed risks.

ADVERTISING — All printed matter or advertisements of any kind, including information on display or intended for distribution in the exhibition area or on the premises of the conference centre is strictly limited to the exhibitor's stand or the space hired by the exhibitor. Failure to observe this procedure, in particular regarding distribution of promotional documents in the vicinity of entrances or exists or without the written permission of the organiser, shall render the exhibitor liable to an advertising fee of up to 25 % of the total exhibition space cost.

DISPOSAL OF WASTE — It is the responsibility of the exhibitor to ensure that all debris and waste material including boxes for packaging arising from his stand construction and stand dismantling are completely removed from the exhibition area prior to the opening of the exhibition and at the end of the conference. Failure to comply with this procedure shall render the exhibitor liable for the cost of clearance by the organiser or its contractor.

SPECIAL HAZARDS — Any exhibit which may be regarded as constituting a special risk or hazard must be notified to the organiser as soon as possible and not later than 1 June 2009. The exhibitor must at his own expense comply with any conditions or safety precautions the organiser, venue licensor or local authorities may impose.

HEALTH AND SAFETY AT WORK — It is the responsibility of the exhibitor to ensure that his employees, exhibition staff and temporary staff comply with the latest legislation regarding health and safety at work. The organiser bears no responsibility for non-compliance to this rule by the exhibitor.

DISMANTLING — The exhibitor must vacate his exhibition space within the time specified by the organiser for exhibition dismantling. The exhibitor failing to do so will be liable for additional rental costs of up to 25 % of the total exhibition space cost.

NATIONAL AND INTERNATIONAL REGULATIONS — The exhibitor is to comply to all national and international rules and regulations related to advertising and promotion of all products and services as part of the booth. The organiser bears no responsibility for non-compliance of this rule by the exhibitor.

GIVEAWAYS — Gadgets that are distributed from the stand to participants should be professional in nature and should not exceed a maximum value of 5 EUR per item. Sharp, pointy or dangerous objects are not allowed. The exhibitor is allowed to organise prize draws at the stand, provided the value of the item(s) that can be won does not exceed a maximum value of 25 EUR per item. The same policy applies for prize draws whereby the prize(s) will only be distributed after the conference. The organiser reserves the right to request invoices of the gadgets and/or prizes at any time.

PHOTOGRAPHS — Photographing, sketching or otherwise reproducing articles exhibited, without the authorisation of the exhibitor, is prohibited. However, organisers cannot accept any liability in this matter. It is up to individual exhibitors to enforce the ban on their own stands. Nevertheless, exhibitors cannot object to general views of the exhibition being photographed with the permission of the organisers, nor to the sale or publication of such views.

SPONSORSHIP

SPONSORSHIP ITEMS — Confirmation of request for reservation of sponsorship items is only valid when made in writing by the company to the organiser, by returning a completed and signed Sponsorship booking form. Once the signed booking form for sponsorship items has been accepted by the organiser, it becomes legally binding for the company. The total sponsorship rate is payable by the company upon booking and shall be paid within 30 days of the date of the invoice.

CANCELLATION OF SPONSORSHIP ITEMS — after their official booking has been accepted by the conference secretariat.

If the sponsorship item can be resold to another company, the company will receive a full refund, less administrative fees of 10 % of the total sponsorship rate.

If not resold, the company will be liable to pay the following fees:

- 50 % of the total sponsorship rate, if the cancellation request is received in writing before 2 March 2009;
- 100 % of the total sponsorship rate, if the cancellation request is received in writing after 2 March 2009.

Any refunds of deposits paid will be made after the conference but not later than 31 December 2009. The company will not be entitled to any interest that the organiser may have derived from payments made by the company. All bank charges, including sender's and receiver's charges, resulting from a refund related to cancellation of sponsorship items will be at the charge of the company.

ADVERTISING SPACE

ADVERTISING SPACE — Confirmation of request for reservation of advertising space is only valid when made in writing by the company to the organiser, by returning a completed and signed Advertising order form. Once the signed order form for advertising space has been accepted by the organiser, it becomes legally binding for the company. The total advertising space is payable by the company upon booking and shall be paid within 30 days of the date of the invoice.

CANCELLATION OF ADVERTISING SPACE — after their official booking has been accepted by the conference secretariat.

If the advertising space can be resold to another company, the company will receive a full refund, less administrative fees of 10 % of the total advertising rate.

If not resold, the company will be liable to pay the following fees:

- 50 % of the total advertising rate, if the cancellation request is received in writing before 2 March 2009;
- 100 % of the total advertising rate, if the cancellation request is received in writing after 2 March 2009.

Any refunds of deposits paid will be made after the conference but not later than 31 December 2009. The company will not be entitled to any interest that the organiser may have derived from payments made by the company. All bank charges, including sender's and receiver's charges, resulting from a refund related to cancellation of sponsorship items will be at the charge of the company.